

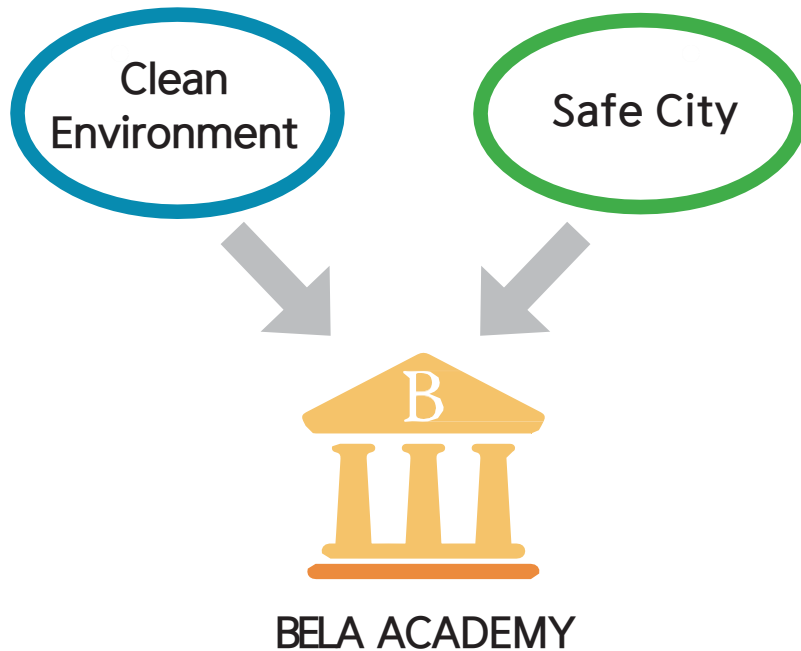


BELA

E4U ACADEMY



ABOUT PHILIPPINES CLARK



Located in BELA ACADEMY

Located 20 minutes from Clark International Airport, it is an educational neighborhood with many academic institutions, including international and private Philippine schools, so it has an excellent learning environment.



ABOUT B.E.L.A



B.E.L.A E4U Academy

BELA is an English-language institute founded in 2006. We provide systematic English education and English as a second language to students who desire to improve their English language abilities using a well-developed curriculum and internationally qualified teachers. We want to be a center of education for 21st-century global leaders.

We offer a personalized program that is suited to each student's ability and needs for effective English language acquisition. We strive to provide a family-oriented environment in which students can learn more than only English.



BELA is with us to enhance the English proficiency of all students visiting our school.



FACILITY



TYPE	NUMBER
1:1 Class room	66
Group Classrooms	11
Daily Area	1 Big
Area	Good for 100 people
Rooms	31 (4 beds in one room with toilet, hot and cold shower) that can accommodate 120 people
Swimming pool	1
Basketball court	1
Badminton court	1
Cafeteria	1
Function	2
Huge parking space	
24/7 Security Guard and CCTV	



FACILITY



LOBBY



1:1 CLASS ROOM HALLWAY



BOOKS



GROUP CLASS ROOM



1:1 CLASS ROOM



KINDERGARTEN



FACILITY



SWIMMING POOL



BASKETBALL COURT



PLAYGROUND



FUNCTION HALL



CANTEEN



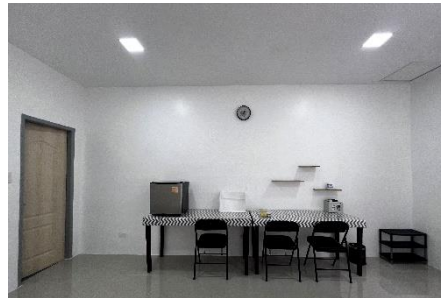
CAFETERIA



RESTAURANT



FACILITY



ROOM FOR 2,3 PEOPLE

TOILET



MEAL

“ Serves a wide variety of nutritious **MEALS** ”





SURROUNDING FACILITY



MASSAGE SHOP



GYM

“ **BELA ACADEMY** is located a minute away from Westfields International School, and the living area is convenient and safe. ”



SUPERMARKET



SHOPPING MALL (SM)



SHOPPING MALL (MARQUEE)



SHOPPING MALL (NEPO)



GOLF DRIVING RANGE



HOSPITAL AND PHARMACY



ADULT AND SENIOR PROGRAM

BELA E4U ACADEMY

ADULT AND SENIOR COURSE



COURSE	TOEFL, IELTS (1:1)	ESL (1:1)	ESL GROUP (PH)	NATIVE GROUP	
ESL FLEXIBLE		3			STANDARD COURSE
ESL INTENSIVE		4	1	1	
ESL SPARTA		5	1	1	
IELTS	5		1	1	SPECIAL COURSE
TOEFL IBT	5		1	1	

- ▶ The daily class hours mentioned above are based on 45-minute sessions per class.
- ▶ After the level test, students will receive textbooks that correspond to their assessed proficiency level.
- ▶ NATIVE GROUP may incur additional costs if personnel are not configured.

ADULT AND SENIOR COURSE

COURSE	How to proceed with the class
STANDARD	The one-on-one class is personalized by the assigned teacher for each section according to the student's English proficiency.
IELTS	Acquire the guidelines and tactics for reading, listening, writing, and speaking.
	Preparing for the IELTS exam will significantly enhance your vocabulary skills.
TOEFL IBT	Study the reading, listening, writing, and speaking components of language with proficient teachers who specialize in TOEFL preparation classes.

- Even if a student enrolls in the TOEFL & IELTS class, they will be placed in the ESL course instead of the intended one if they don't perform well on the level test. However, if their skills improve during the ESL course, they can transfer to their intended course.
- ESL subject classes are also included in the IELTS course and TOEFL IBT class.

ADULT AND SENIOR TIMETABLE

EX) ESL SPARTA COURSE

1 time = 45 minutes , break time = 10 minutes	
BREAKFAST	
8:00 - 8:45	READING
8:55 - 9:40	LISTENNING
9:50-10:35	GRAMMAR
10:45 - 11:30	WRITING
LUNCH	
12:30 - 13:15	SPEAKING
13:25 - 14:10	GROUP CLASS(PH)
14:20 – 15:05	GROUP CALSS (NATIVE)
BREAK TIME	
DINNER	

- This schedule serves as an example and may be subject to change based on certain conditions.
- During peak seasons (December-February, July-August), parental attendance in classes is mandatory, and classes cannot be transferred to other families.



FEEDBACK

Name: BELA		Name: BELA	
Date Started: 17-Jul-22		Date Started: 17-Jul-22	
Level: Beginner		Level: Pre Intermediate	
INITIAL EVALUATION Reading/ Vocabulary Score: 54% Comment: He has a quite impressive comprehension and vocabulary he just need to practice more on levelling up.		INITIAL EVALUATION Reading/ Vocabulary Score: 57% Comment: His pacing in terms of reading got faster than his first week. He managed to increase his level of understanding about the passages he reads. He must increase his competencies by allowing himself to study further about the vocabulary words their synonyms and usage	
Listening Score: 54% Comment: His active listening skill were great and he needs to practice more to consistently improve it.		Listening Score: 59% Comment: He has shown improvement by the result of his activities. He should allow himself to practice more by listening to different audio materials	
Grammar Score: 58% Comment: He has a great ability in grammar and she needs to practice on analyzing complicated structures of grammar.		Grammar Score: 62% Comment: He managed to understand grammar rules in particular with the usage of verb tenses which is shown on how he answers the activities given though still shows confusion at times	
Writing Score: 40% Comment: He needs to practice on writing compound and complex sentences.		Writing Score: 52% Comment: He could understand the activity but tends to forget the proper guidelines in writing a paragraph. It is vital for him to follow the guidelines for improvement	
Writing Score: 40% Comment: He needs to practice on writing compound and complex sentences.		Writing Score: 52% Comment: He could understand the activity but tends to forget the proper guidelines in writing a paragraph. It is vital for him to follow the guidelines for improvement	
Speaking Score: 40% Comment: He can construct simple and complete sentences and he just need to work on expressing himself when it comes to speaking.		Speaking Score: 50% Comment: He is now conversant to his teachers. He has built up confidence to ask and respond to the given questions. He has to enhance his pronunciation and tone when he speaks	

BELA E4U academy

- After the level test, the head teacher will provide feedback using the result sheet.
- Choose different textbooks for each level after consulting with the head teacher.
- Based on the results of a simple test at the end of the textbook, decide whether to review the material or move on to a new textbook.
- Administer an assessment test every Friday to gauge your understanding of the material learned throughout the week.
- After completing all training sessions, an evaluation level test is conducted to compare skills before and after the training.



TUITION AND DOMITORY FEE

TUITION FEE			
	4weeks	8weels	12weeks
ESL FLEXIBLE	\$ 510	\$ 1,020	\$ 1,530
ESL INTENSIVE	\$ 800	\$ 1,600	\$ 2,400
ESL SPARTA	\$ 880	\$ 1,760	\$ 2,640
IELTS	\$ 1,020	\$ 2,040	\$ 3,060
TOEFL IBT	\$ 1,020	\$ 2,040	\$ 3,060

DOMITORY FEE			
	4weeks	8weels	12weeks
ROOM FOR 1 PERSON	\$ 950	\$ 1,900	\$ 2,850
ROOM FOR 2 PEOPLE	\$ 700	\$ 1,400	\$ 2,100
ROOM FOR 3 PEOPLE	\$ 620	\$ 1,240	\$ 1,860

- The tuition fee does not include the tuition. (One person: \$100)
- The training fee excludes local expenses incurred upon arrival in the country, such as SSP, VISA, ACR I-CARD, deposit, electricity, utility charges, pick-up services, and books
- A non-refundable training down payment of \$400 confirms registration and will not be refunded if canceled
- Not included details: round-trip airfare, traveler's insurance, local expenses, weekend activities, dinner during weekends

Additional Classes (Existing Class Applicants)	PRICE (1 CLASS)
NATIVE 1:1	\$220
NATIVE GROUP	\$150
FILIPINO 1:1	\$150
TOEFL, IELTS 1:1	\$185

- You can only apply for additional classes locally
- During peak seasons (January, February, July, August, December), local circumstances may prevent applications for NATIVE 1:1 classes
- Once applied, cancellations or refunds due to personal reasons are not permitted for additional classes
- Teacher designation is not available even when applying for additional classes

MISCELLANEOUS FEE

STANDARD FOR 1 PERSON

DETAILS	PAYMENT (PHP)	
VISA	8weeks – 3,900	
	12weeks – 5,200	
	16weeks – 3,300	
	20weeks – 3,300	
	24weeks – 3,300	
SSP	PHP 7,000	
E-CARD	PHP 4,000	
ACR I-CARD	PHP 4,000	
ID CARD	PHP 600	
DEPOSIT	PHP 8,000	
BOOKS	PHP 300, 350, 400, 450 (EACH BOOK)	
ELECTRICITY	PHP 3,500 (ROOM FOR 1 PERSON)	
	PHP 2,500 (ROOM FOR 2 PEOPLE)	
	PHP 1,800 (ROOM FOR 3 PEOPLE)	
	PHP 1,400 (ROOM FOR 4 PEOPLE)	
UTILITY	PHP 4,100 (ROOM FOR 1 PERSON)	
	PHP 2,900 (ROOM FOR 2 PEOPLE)	
	PHP 2,500 (ROOM FOR 3 PEOPLE)	
	PHP 2,300 (ROOM FOR 4 PEOPLE)	
AIRPORT PICK UP	Clark	PHP 1,500 ~2,500
	Manila	PHP 8,000
AIRPORT DROP OFF	Clark	PHP 1,500 ~2,500
	Manila	PHP 8,000

*Miscellaneous fee may vary due to fluctuations in prices in the Philippines.

- Local expenses can be paid in pesos, and visa extension fees and ACRI-CARD issuance depend on the training period. Additional fees may be applied.
- The estimated local expenses do not include textbook costs. After entering the school and receiving the results of the level test, textbooks will be selected and their cost will be added accordingly.
- The airport pickup cost included in the example of local expenses is based on Clark Airport. Additional costs will be incurred when entering Manila Airport, as the distance to the academy is approximately 25 minutes from Clark Airport but over 2 hours from Manila Airport.
- SSP (Special Study Permit) and E-CARD can be issued for up to 6 months, and SSP can be extended for more than 4 weeks upon request to Philippine Immigration. A visa extension is automatically applied with SSP applications exceeding 8 weeks, and the ACRI-CARD cost will also be automatically applied.
- If you are planning a visa trip for training lasting more than 8 weeks, please inform us in advance during the consultation for the level tests. Providing a round-trip ticket before applying for SSP ensures that the first visa extension cost and ACRI-CARD cost are waived.
- SSP and E-CARD must be reissued if studying is extended



ACADEMY RULES

1. You or your guardian is responsible for any incidents caused by your carelessness during the entire course.
2. If you do not participate in the class 10 minutes after the class starts, the class will be canceled.
3. Unauthorized absences, cheating during exams, property damage, improper behavior during outdoor activities, ignoring teachers, and going out without permission during class are strictly not allowed and may cause suspension. If you move to another dorm and fail to follow the manager's instructions, you will be expelled for three (3) misdemeanors.
4. If a minor student is caught drinking or smoking, he or she will be expelled from the institution.
5. Purchasing items or products that may cause harm to others, such as sharp things or contain poisonous ingredients, is prohibited. If any accidents occurred while using the item(s), the guardian is responsible for any cause.
6. A minor student or a person who doesn't have a driver's license is prohibited to drive a car, motorcycle, or other means of vehicles. If any bad event might happen, you will shoulder all costs and responsibilities.
7. Issues inside the academy, such as student-fights, entering rooms without permission, dating, and bullying will face sanctions or the worst case is dismissal.
8. While living in the Philippines, the student is responsible for any problems that arise due to compliance with the Philippine laws and failure to do so.
9. In case of losing any personal belongings due to carelessness, the management has no liabilities. Note: Valuables that are kept safe in the office, the management has full responsibilities to them.
10. All homework given during class must be performed, and if it is not done properly, the class progress may be delayed.
11. Staying in another room without any permission from the management other than your own room is strictly prohibited. If you are caught, expulsion might be imposed.
12. You are not allowed to speak your mother tongue during classes, you must use only English.
13. If you lose or damage any goods or properties of the academy for any reason, you must compensate for the value of the specified goods.
14. All meals are only available in the cafeteria (except when reported to the office for special reasons).
15. Students are responsible for all service charges when sending money overseas.
16. Upon arrival at the academy, you cannot postpone or change the class for personal reasons.
17. If a student has a mental or physical disability, make sure to inform the academy in advance before the course starts and the management will keep it confidential. If you fail to do so, the student may face dismissal.
18. If a student needs a sick leave, the training period may be changed within one year if a medical certificate from a specialist is submitted. (the same room and teachers may not be assigned.)
19. Incidents due to natural disasters, unexpected events, delays and cancellations of aviation, or the above force majeure, services will be provided. If not so, the academy or its representative shall not be liable for damages or any legal liability.
20. In the Philippines, holidays may be announced unexpectedly, cancellation of classes may be subject due to national holidays in the said country.
21. Informing your parents in advance about all the problems at the academy and moving to another academy or leaving the academy before returning home may cause sanctions. NOTE: The academy doesn't create or want to be involved in any criminal or civil legal problems in Korea or in the Philippines.
22. The academy is not responsible for any loss of life, damage, or damage caused by actions taken without prior permission from the institution.
23. For all accidents, losses, and diseases (endemic diseases) that occurred inside and outside the academy (when going out and traveling), when study abroad, it can only be guaranteed within the limit of international student insurance and traveler's insurance coverage, and additional compensation is not provided on the academy side.
24. Academies may change their prices in the event of government legal provisions such as exchange rates and tax increases or reasons that the academy cannot control.. You have the authority to change or choose classes and programs when you think you need to improve a certain area.
25. Our school is not responsible for events, accidents, and diseases caused by age, chronic diseases, and allergies your allergic to chronic diseases. People with chronic diseases and allergies should be diagnosed by a doctor in advance, follow the doctor's judgment, and inform the academy in advance of the doctor's diagnosis of chronic diseases and allergies. If you don't notice to academy, who can reject your admission.
26. We have been informed of the local costs and agree to pay the local costs at the academy.





REFUNDABLE POLICY

1. Before the start of the studying

- Full refund excluding down payment when requesting a refund four weeks before the start of the studying
- Full refund excluding registration fee and down payment when requesting refund within 4 weeks
- Full refund excluding registration fee and tuition fee for the first four weeks when requesting within two weeks
- The schedule can be postponed only once
(If the tuition fee was increased when postponing the studying date, the tuition fee would be changed to the increased tuition)
- Unable to register studying date after 1 year

2. After the start of the studying

- Non-refundable for periods of 4 weeks studying or less
- If you request a refund within one week of the start of the studying, 50% of the remaining tuition fee will be refunded excluding the four-week tuition fee that began
- If a refund is requested after the start of the studying, 50% of the remaining tuition fee are refunded, excluding the four weeks that began and the four weeks after the start of the studying
- If more than 50% of the studying period has ended after the start of the studying, the remaining tuition fee cannot be refunded
- Only unused electricity and utility costs are refunded for miscellaneous fee

3. Other refund policy (If the studying period is more than 4 weeks away)

- The studying period can be postponed for not more than one year when leaving school due to health problems (submission of doctor's opinion)
- postpone to within one year of studying period due to death of immediate family member (Submission of death certificate only in case of death of an immediate family member)
- If a refund is requested, not a postponement of the studying period, the refund rule is applied after the start of the training

4. Change studying course

- You can apply for additional classes locally, but you can not change the studying course

5. Non-refundable

- Leaving the school rule violation
- Personal maladjustment problem
- In case of minor diseases or allergies that can be treated.

6. Refund Procedure

- Refunds will be processed within one month after reviewing the details.
- Fees for overseas remittance will be deducted from the refund amount.
- Refunds of tuition fees will be facilitated through the registered company and deposited into the designated account.

*** Failure to proceed with studying due to environment disasters, etc. during study abroad**

- If the studying is possible under agreement with the Philippine local government, the training shall be continued, and if a student wishes to cancel the studying, the academy refund policy shall be followed
- If the studying is suspended and the academy cannot be operated at the judgment of the academy, a full refund will be processed for the remaining studying day